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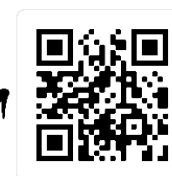
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needed to secure the job.*

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*Microsoft Office Programs: Word,
PowerPoint, Excel & Outlook
Resume Writing
How to Effectively Interview
& More*

*Timing: Varies per program and need
of client*

Document Generation

*Resumes
Cover Letters
Flyers
PowerPoint Presentations
PDF Conversions
Invitations
Obituaries
Video Slideshows
& More*

Website Generation

Logo Design

Voiceovers

Consultation

Sample of Document Designs

Printing Services

\$75.00 per hour, per person.

\$40.00 Starting Rate

\$60.00 Starting Rate

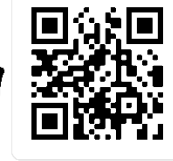
\$40.00 Starting Rate

\$40.00 per hour

Free

\$25.00 (Required for All Projects)

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